

## **BANDEC**

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**Name of the entity:** BANDEC

**Municipality:** Ciénaga de Zapata

**Address:** Entronque Playa Larga

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Social activities

**1.- Cash Department :**

- Payment of retirees (Payment to pensioners of social security)
- Payment of wages (Payment of entities' wages)
- Exchange and Exchange of currency (Foreign Currency Exchange)
- Savings Deposits and Extractions (Deposit and Extractions of

payroll discounts and personal savings).

- Contributions to the Budget (ONAT payments)
- Deposits on magnetic cards (Deposits on savings cards and tax accounts)
- POS operations (Extraction of magnetic savings cards)
- Cash deposits (Company Deposits)
- Amortizations of Personal Credits (Payment of personal credits in cash)
- Payment of Bank Transfers (Payment of transfers received within the national territory and received from abroad)

## **2.- Department of Personal Banking:**

- Opening and closing of Savings Accounts (Bring Identity Meat and Cash, 200.00 CUP or 50 CUC)
- Delivery of Personal Credits and Construction Materials (With the IC, the client is requested to deliver the cash requested for this type of credit)
- Housing Procedures (Bring IC and Housing Resolution to issue property title)
- Request and delivery of network cards and Multibanks (Bring CI to deliver your RED card and the Multibank which is used for the payment of mobile transfer services)
- Amortizations of Personal Credits (monthly payments of the discounts of the payment centers)
- Accreditation of salaries to Red Cards (The entities present a file for accreditation of salary cards and discounts on fund formation)
- Individual and / or massive personalization of magnetic cards (For individual personalization bring CI and the massive relationship of the workers of each entity)
- Immigration procedures (Bring CI to issue the Certificates of savings accounts to be presented at embassies)
- Issuance of Debt Certificates (Bring CI to issue proof detailing the

client's debt)

- Credit transfers between banks (The client is presented to the bank with his CI or the entity that represents him if he is a worker to request transfer of his credit to another branch or Bank)

### **3.- Department of Current Accounts:**

- Opening of fiscal accounts (The client is presented with his CI and ONAT documents)

- Deposits of Mercantile Operations (Deposit of checks to credit the current accounts of legal clients)

- Processing of payment orders (The legal client is presented with the model of payment orders to pay the suppliers)

- Updating of Legal Documentation for legal entities and TCP. (If you are a legal client, present the Resolution, CI and authorized persons appear at the Bank, if the CI is TCP and the ONAT documents)

- Sale of checkbooks (The legal client is presented to make the request)

- Check deposits. (The client appears in the operational area to deposit the check for the payment of the suppliers)

### **4.- Commercial Area:**

Application for Credits for Construction Materials. (The natural client appears in the commercial area with his identity card to make the credit request).

Request for TCP Credits. (The natural client appears in the commercial area with his identity card to make the credit request).

Credit application for legal entities. (The natural client appears in the commercial area with his identity card to make the credit request).

Wholesale Card Application, (The legal client appears in the commercial area with his identity card to make the credit request).

Virtual BANDEC request. (The legal client is presented in the commercial area with his identity card to make the request for the Virtual BANDEC service in the entity).