



## IDENTIFICATION OF THE ENTITY

**Name of the Entity:** UEB Correos Ciénaga de Zapata

Correos de Cuba Business Group. Correos de Cuba is the state entity with the highest capillarity services in the country. It is the Operator Designated by the Cuban State to guarantee the Universal Postal Service (SPU) throughout the national territory, to all citizens, at affordable prices and with an adequate level of quality, as well as other value-added services on behalf of third parties, in order to achieve the maximum satisfaction of Cuban society and its integration with the world. Hence its motto: Correos de Cuba At the service of all!

**Municipality:** Ciénaga de Zapata

**Address:** Junction Playa Larga, Cienaga de Zapata, Matanzas

**Director of the entity:**

**Name and surname:** Vilma Valentina Troya Morejón

**Telephone:** 45987223

**Email:** [dir.playalarga@mtz.ecc.cu](mailto:dir.playalarga@mtz.ecc.cu)

**Services and products offered by Correos de Cuba**

**Universal Postal Services**

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- Ordinary and certified correspondence, national and international.
- National telegrams.
- Imposition and delivery of national and international parcels (packages).
- Imposition and payment of national drafts.
- Payment of international money orders.
- Imposition of bank documents.
- Subscription and home delivery of press and publications.
- Freight paid to entities.
- Delivery of tax package.
- Official Mail.
- Leasing of boxes and postal boxes.
- Leasing and loading of franking machines.

## **Sales**

- Press.
- Publications.
- Telephone cards.
- Philately stamps and accessories.
- Postcards not franked.
- Almanacs.
- Office media.
- Computing media and accessories.

## **Stamped species sales services**

- Seals.

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- Stamped envelopes.
- Postcards franked.
- Aerograms.

### **Services to third parties**

- Social security payment.
- Payment of social assistance.
- Collection of debts to the Bank.
- Collection of electricity bill.
- Collection of telephone bill.
- Collection of housing invoice.
- Transportation.

### International Messaging and Exchange Services

- Express courier service.
- Customs and freight forwarders services.

### Other services

- Of documentation.
- Navigation rooms.

### Products and services provided by Correos de Cuba.

#### **1st. Universal Postal Service (basic postal services):**

Taxation and home delivery of national and international correspondence.

Imposition and delivery of national and international parcels (packages).

Taxation and home delivery of telegrams.

Home delivery of press and publications to subscribers of the state

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and private sector.

Imposition and payment of national drafts.

Payment of international money orders.

### **2nd. Other non-basic postal services:**

Taxation and home delivery of express courier and parcel.

Imposition and delivery of the Official Post of organisms and organizations.

Freight paid to state entities.

Leasing of boxes and postal boxes to state entities and individuals.

Sale of newspapers and publications, stamps and philately accessories, office products, unpaid postcards, almanacs, office supplies and computer accessories.

### **3rd. Collection and payment services on account of third parties:**

Electric utility bill collection (UNE).

Collection of invoice for telephone service (ETECSA).

Collection of the housing coupon.

Collection of personal credits (BPA).

Social Security payment to retirees (INASS-MTSS).

Payment of Social Assistance to beneficiaries (INASS-MTSS).

### **4th. Other services on behalf of third parties:**

Sale of ISD document tax stamps (ONAT).

Sale of models for procedures (ONAT).

Delivery of tax package to self-employed workers (ONAT).

Sale of prepaid phone cards (ETECSA).